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| Date |  |
| Location |  |
| Completed by |  |

| OK = Satisfactory | AN = Action Needed | N/A = Not Applicable | **OK** | **AN** | **N/A** |
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| 1 | All work areas, including walkways, storerooms, service room, and walking-working surfaces, are clean, orderly, and sanitary. [1910.22(a)(1)] |[ ] [ ] [ ]
| 2 | Floors are kept in a dry condition. Where wet processes are used, drainage is maintained and false floors, platforms, mats, or other dry standing places are provided, where practicable, or workers use appropriate waterproof footwear. [1910.141(a)(3)(ii)] |[ ] [ ] [ ]
| 3 | Walking-working surfaces, including stairways, do not have hazards like sharp or protruding objects, loose boards, corrosion, leaks, spills, snow, or ice. [1910.22(a)(3)] |[ ] [ ] [ ]
| 4 | To facilitate cleaning, walking-working surfaces do not have loose boards, splinters, protruding nails, or any unnecessary holes or openings. [1910.141(a)(3)(iii) |[ ] [ ] [ ]
| 5 | Walking-working surfaces are regularly inspected and maintained in a safe condition. [1910.22(d)(1)] |[ ] [ ] [ ]
| 6 | All walking-working areas are adequately illuminated. |[ ] [ ] [ ]
| 7 | Hazardous conditions on walking-working surfaces are corrected immediately or barricaded to prevent use until repaired. [1910.22(d)(2)] |[ ] [ ] [ ]
| 8 | Trash receptacles do not leak, are able to be thoroughly cleaned, and are maintained in a sanitary condition. [1910.141(a)(4)(i)] |[ ] [ ] [ ]
| 9 | Enclosed workplaces are maintained to keep out rodents, insects, and other vermin. [1910.141(a)(5)] |[ ] [ ] [ ]
| 10 | If rodents, insects, or pests are found in the work area, a continuing and effective extermination program is initiated. [1910.141(a)(5)] |[ ] [ ] [ ]
| 11 | An adequate supply of potable water is provided throughout the work facility. [1910.141(b)(1)(i)] |[ ] [ ] [ ]
| 12 | Portable drinking water dispensers are kept clean. [1910.141(b)(1)(iii)] |[ ] [ ] [ ]
| 13 | Adequate bathroom facilities (including toilets and sinks) are provided, and they are clean and sanitary. [1910.141(c)(1)] |[ ] [ ] [ ]
| 14 | Hand soap is provided in the employee bathrooms. [1910.141(d)(2)(ii)] |[ ] [ ] [ ]
| 15 | Paper towels, cloth towels, or air blowers are provided in the employee bathrooms. [1910.141(d)(2)(iv)] |[ ] [ ] [ ]
| 16 | Workers do not eat, drink, or store any food or beverages in any areas where hazardous substances or toxic materials are present. [1910.141(g)] |[ ] [ ] [ ]
| 17 | In areas where employees are permitted to eat or drink, waste bins are provided, emptied at least once every working day, and maintained in a sanitary condition. [1910.141(g)(3)] |[ ] [ ] [ ]
| 18 | Storage areas do not create additional hazards and materials are secured in a way to ensure that they won’t slide or collapse. [1910.176(b)] |[ ] [ ] [ ]
| 19 | Storage areas are maintained to ensure there are no tripping, fire, explosion, or pest hazards. [1910.176(c)] |[ ] [ ] [ ]
| 20 | Combustible scrap, debris, and waste materials (oily rags, etc.) are kept to a minimum, stored in covered metal receptacles, and disposed of daily. [1910.106(e)(9)(iii)] |[ ] [ ] [ ]
| 21 | While cleaning, if combustible dust is a potential hazard, vacuuming and non-vigorous sweeping are used in place of blowing down with compressed air. |[ ] [ ] [ ]
| 22 | When it is necessary to blow down in place of vacuuming and sweeping, compressed air pressure is limited to 30 psi, and dust clouds are kept to a minimum. [1910.242(b)] |[ ] [ ] [ ]
| 23 | At least 3 feet of clearance is maintained in front of electrical panels for safe access. [1910.303(g)] |[ ] [ ] [ ]
| 24 | Exit routes are not obstructed by materials or equipment, even temporarily. [1910.37(a)(3)] |[ ] [ ] [ ]

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| Action Needed Items and Additional Notes: |
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