

# LADDER INSPECTION CHECKLIST

|                            |  |
|----------------------------|--|
| Date                       |  |
| Ladder Number or Reference |  |
| Ladder Type or Description |  |
| Inspector Name             |  |

**OK** = Good Condition

**NR** = Needs Repair or Item Needs Review by a Supervisor

**NA** = Not Applicable to This Particular Ladder

|  | <b>OK</b>                | <b>NR</b>                | <b>NA</b>                |
|--|--------------------------|--------------------------|--------------------------|
| <b>Steps or Rungs</b><br><i>Not loose, cracked, bent or missing; free of oil, grease or slippery materials</i>                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Rails</b><br><i>Not loose, cracked, bent or broken; free of oil, grease or slippery materials</i>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Labels</b><br><i>Not missing, peeling off or unreadable</i>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Pail Shelf</b><br><i>Not missing, loose, bent, stuck in an incorrect position, or broken</i>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Top Shelf, Step, Rung or Platform</b><br><i>Not cracked, loose, missing, or damaged</i>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Spreaders, Bracing and/or Extension Locks</b><br><i>Not loose, bent, broken, difficult to move (if hinged), or stuck in an incorrect position</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Pulley, Rung Locks, Rope</b><br><i>Not damaged or missing; locks seat properly &amp; the rope is not frayed</i>                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Rung Locks</b><br><i>All are in place &amp; none are missing, cracked or broken</i>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Joints &amp; Hinges</b><br><i>Not bent, broken, missing, difficult to move or stuck; moveable parts operate freely</i>                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Shoes, Non-Slip Feet</b><br><i>Not missing, broken, damaged or have anything that would cause slippage</i>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>General Condition</b><br><i>No rust, corrosion, loose/missing pieces; wooden parts free of splinters, cracks, decay</i>                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Stability</b><br><i>When placed correctly in use the ladder is not wobbly or loose</i>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Other</b><br><i>Anything else that might be dangerous for the user; describe here</i>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |